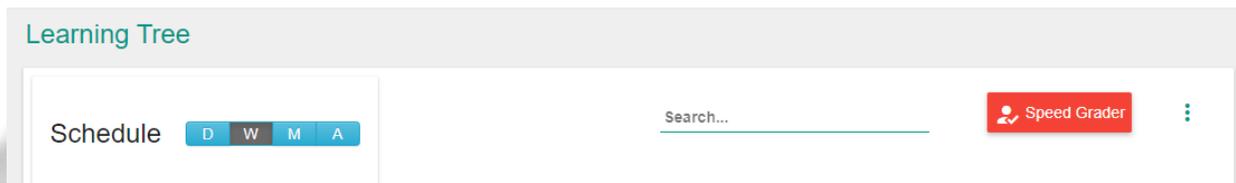


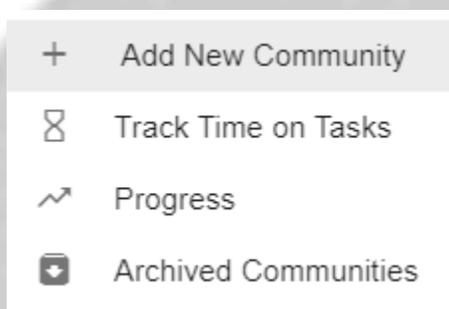
## Creating a New Community (Classroom)

**Goal - Users will be able to create a new community**

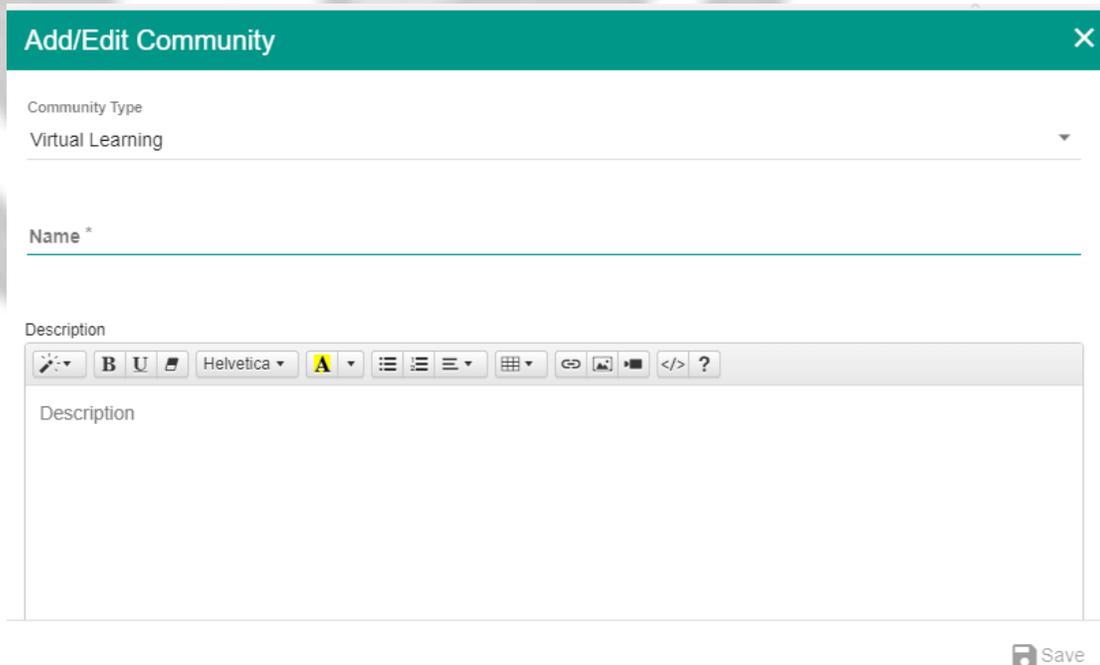
- 1 On the LearningTree home page, select the more options (three dots) icon next to Speed Grader.



- 2 Select 'Add New Community'



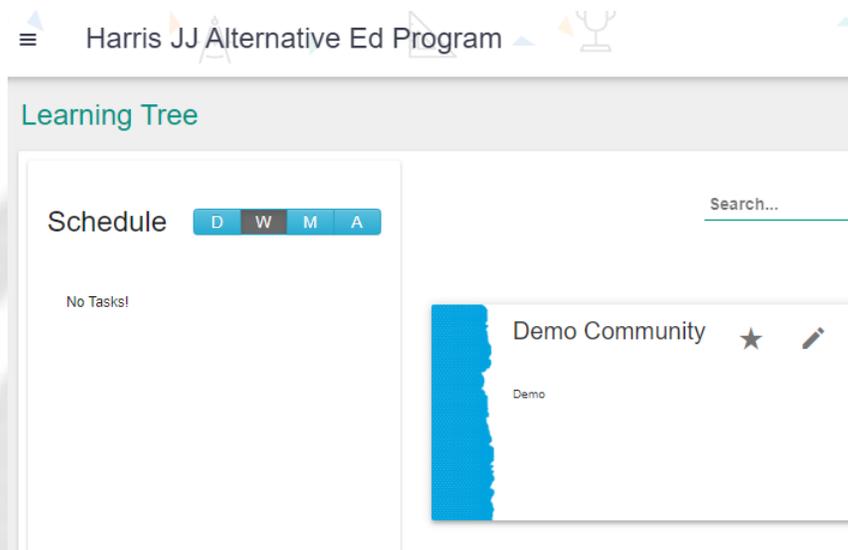
- 3 Enter the Community's name, and a description. Then select 'Save'.



The screenshot shows the 'Add/Edit Community' form. The title bar is green with a close button. Below the title bar, there is a 'Community Type' dropdown menu set to 'Virtual Learning'. Below that is a 'Name \*' text input field. Underneath is a 'Description' section with a rich text editor toolbar containing icons for bold, italic, underline, font color, background color, list, link, unlink, and code. Below the toolbar is a large text area for the description. At the bottom right of the form is a 'Save' button with a floppy disk icon.

## Creating a New Community (Classroom)

- 4 Users will now see the newly created community on the LearningTree home page.



### Additional Resources:

- <https://support.focalpointk12.com/hc/en-us/articles/4417207376013-What-Is-a-Community-article->
- <https://support.focalpointk12.com/hc/en-us/articles/4417864711821-Settings-Tab-article->