

MAARS

Filter Management Guide
Maine Assessment & Accountability
Reporting System



MAARS Support Site:

<https://focalpointk12.zendesk.com/hc/en-us/categories/201877166-Maine-Assessment-Accountability>
Help Desk Number: (866) 377-4265 ext. 1

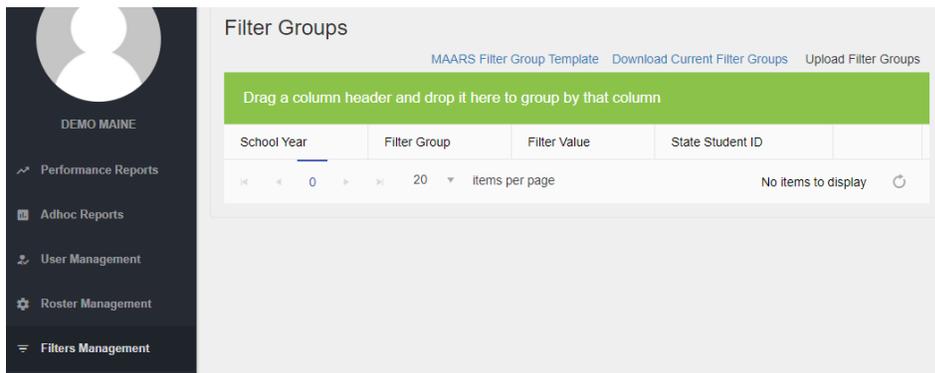


This section describes how users can add local filter groups.

1 FILTER MANAGEMENT

The Filter Management page provides the MAARS administrator with the ability to upload local student “attributes” for filtering and subgroup comparison. These “attributes” show up in the filter groups & filter values drop down lists and on the Compare subgroups report. Just as Gender is a filter group, and Female & Male are filter values, a MAARS administrator can upload “19-20 Growth Math 6+ Fall” as a filter group, and the student performance rubric values (i.e. Low, LowAvg, Avg, HiAvg, Hi) as filter values and would then be able to filter on these values (just like filtering a gender) and viewing state assessment results for that subgroup of students (i.e. eMPowerME results for students receiving “HiAvg” on “19-20 Growth Math 6+ Fall”).

Locally uploaded filter groups are only visible to users within the local school district. Other districts and the state do not see these local filter groups.



The administrator can click on the “MAARS Filter Group Template” link to download the template to be completed.

1.1 MAARS FILTER GROUP TEMPLATE

	A	B	C	D
1	School Year	Filter Group	Filter Value	State Student ID
2	2015-2016	Eye Color	Blue	111111111
3	2015-2016	Eye Color	Blue	222222222
4	2015-2016	Eye Color	Brown	333333333
5	2015-2016	Eye Color	Brown	444444444
6	2015-2016	Eye Color	Green	555555555

The filter group template contains 4 required columns:

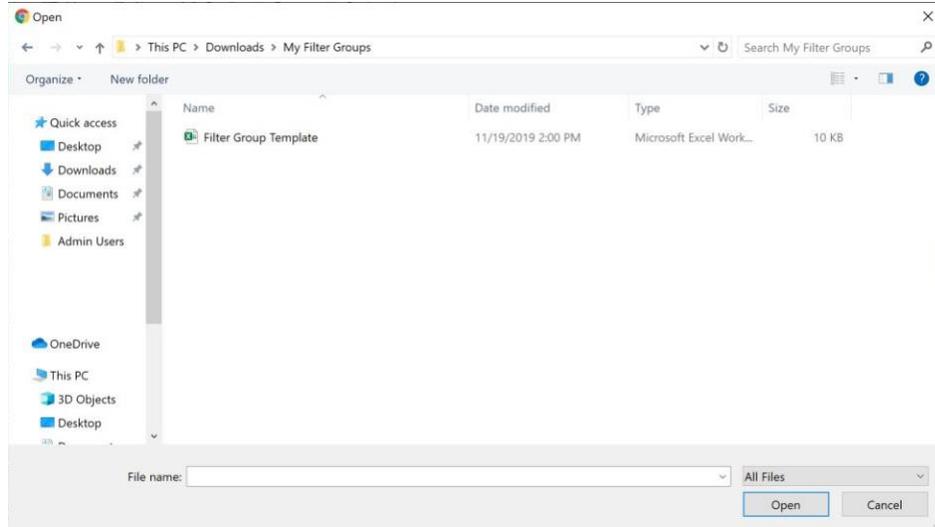
- 1) SchoolYear – This needs to be in the form of ‘2015-2016’ as an example. This represents the state assessment testing year to be matched against the filter group.
- 2) Filter Group – This is the label for the group (i.e. “19-20 NWEA Growth Math 6+ Fall”).
- 3) Filter Value – This is the value the student received for the specific Filter Group (i.e. “LoAvg”).
- 4) State Student ID – This is the state student ID for the student.

Each row in the file represents a student, and that student’s filter value for a specific filter group.

This section describes how users can add local filter groups.

1.2 UPLOAD FILTER GROUPS

Upon clicking 'Upload Filter Groups', the following file open dialog box will be displayed. Navigate on your computer to the Excel file that was created as described above and select the Excel file. Then click the 'Open' button at the bottom right of the file open dialog box.



After you click 'Open' in the above dialog box, the application will upload the file and add the filter groups to the MAARS application.

The Filters Management page will now be updated to display the filter groups that have been added to the MAARS application. Once you have uploaded filter groups, to manage the groups moving forward (i.e. adding new, deleting old), you should select the "Download Current Filter Groups" link on the Filters Management page. This will download all existing filter groups. You would then make changes to this file, and re-upload the updated file, and it will replace your existing filter groups with all data in the newly uploaded file.

An example filter group spreadsheet is below for reference:

	A	B	C	D
1	SchoolYear	FilterGroup1	FilterValue	StateStudentID
2	2018-2019	NWEA Math Percentile	1-Lo	111111111
3	2018-2019	NWEA Math Percentile	1-Lo	888888888
4	2018-2019	NWEA Math Percentile	2-LoAvg	444444444
5	2018-2019	NWEA Math Percentile	2-LoAvg	999999999
6	2018-2019	NWEA Math Percentile	3-Avg	555555555
7	2018-2019	NWEA Math Percentile	3-Avg	666666666
8	2018-2019	NWEA Math Percentile	4-HiAvg	333333333
9	2018-2019	NWEA Math Percentile	5-Hi	222222222
10	2018-2019	NWEA Math Percentile	5-Hi	777777777
11	2018-2019	Year of Graduation	Class of 2021	111111111
12	2018-2019	Year of Graduation	Class of 2021	222222222
13	2018-2019	Year of Graduation	Class of 2021	333333333
14	2018-2019	Year of Graduation	Class of 2021	444444444
15	2018-2019	Year of Graduation	Class of 2021	555555555
16	2018-2019	Year of Graduation	Class of 2021	666666666
17	2018-2019	Year of Graduation	Class of 2021	777777777
18	2018-2019	Year of Graduation	Class of 2021	888888888
19	2018-2019	Year of Graduation	Class of 2021	999999999
20	2018-2019	Project Rise	Yes	123456789
21	2018-2019	Project Rise	Yes	123486930
22	2018-2019	Project Rise	Yes	353827621
23	2018-2019	Project Rise	Yes	530192821
24	2018-2019	Project Rise	Yes	639271262
25	2018-2019	Project Rise	Yes	640281048
26	2018-2019	Project Rise	Yes	859302912
27	2018-2019	Project Rise	Yes	928172191
28	2018-2019	Project Rise	Yes	987654321